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| LOGO**Job Application Form**(Please fill in each information clearly and completely. Type or write with black ball pen and submit as per the instructions stated in the job announcement.) | Photo |
| Position Applied for: |  |
| **Personal Information**(Please fill up all mandatory fields below that related to you only) |
| Full Name: |  |
| Spouse Name if any: |  |
| Father’s Name: |  |
| Mother’s Name |  |
| Present Address: |  | Nationality: |  |
| Date of Birth: |  |
| Permanent Address: |  | Email Address: |  |
| Mobile if any: |  |
| National ID Number: |  | Blood Group: |  |
| Material Status: | О Single О Married О Divorce О Widow/Widow inch | Sex: | О Male О FemaleО Others  |
| Career Objective: |  |
| **Highlights**(Please fill up below points which emphasis you at a glance.) |
| State your total experience including experience in healthcare/clinics/hospitals: |  |
| State your highest educational qualification:  |  |
| Mention your expertise and specialization (if any): |  |
| Mention your level of PC skills (for example, MS office, Tally software etc.) |  |
| Any other major points you want to mention: |  |
| **Education & Professional Qualification**(Please start with the highest qualification) |
| Academic Qualification | Grade/Division | Passing Year | Name of the Institutions |
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| **Skills**(Please mention your key skills related to your work experiences) |
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| **Professional Experiences (If any)**(Please list here from most recent) |
| Current or most recent employer: |  |
| Address: |  |
| Type of Business: |  | Location: |  |
| Designation/Position:  |  | Service Period: |  |
| Key Achievements:(Not more than 3 points) | 1. |
| 2. |
| 3. |
| Major Responsibilities:(Not more than 5 points) | 1. |
| 2. |
| 3. |
| 4. |
| 5. |
| **Previous Experiences**(Please list here your previous experiences and you may use separate sheet to mention all experiences) |
| Organization/Company: |  |
| Designation/Position:  |  | Service Period: |  |
| Key Achievements:(Not more than 3 points) | 1. |
| 2. |
| 3. |
| Major Responsibilities:(Not more than 5 points) | 1. |
| 2. |
| 3. |
| 4. |
| 5. |
|  |  |
| Organization/Company: |  |
| Designation/Position:  |  | Service Period: |  |
| Key Achievements:(Not more than 3 points) | 1. |
| 2. |
| 3. |
| Major Responsibilities:(Not more than 5 points) | 1. |
| 2. |
| 3. |
| 4. |
| 5. |
| **Training/Workshop/Seminar** (Please mention at least three which relevant to the position you applied for) |
| Name of Training/Workshop/Seminar | Trainer/Institution/Organizer | Dates & Duration |
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| **Projects/Research Paper/Reports/Publications/Journals** |
| Please mention the name of the project you participated, or research papers you published in any journal or publication with title and year of publication: |
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| **Professional Affiliation with Association/Organization** |
| Please mention the name of the organization & your engagement and position. if any, you may mention your affiliation with Club, NGO, philanthropic organizations and any volunteer works, contribution for the society etc.: |
|  |
| **Reference**(Please mention two references from your present line supervisor and previous line supervisor. We check references only after primary selection) |
| Details | Reference 1 | Reference 2 |
| Name: |  |  |
| Designation: |  |  |
| Organization: |  |  |
| Email Address: |  |  |
| Telephone Numbers: |  |  |
| Relationship: |  |  |
| **Declaration** |
| Do you know anyone personally or do you have any relative, working with Marie Stopes? Yes: **О** No: **О** If YES, please give details below: |
| Name: |  | Designation |  |
| I do hereby confirm that all information and attachments provided here are correct and I understand that for any misleading/untrue information my application/appointment may be terminated.  |
| Name:Date: |  | Signature: |  |